Fall 2020 Virtual College Fairs Fee Waiver Program

Policy for Complimentary Institutional Registration
The intent of the Virtual College Fairs Fee Waiver program is to encourage full participation of institutions that have been traditionally underrepresented at National College Fairs. As an organization NACAC strives to encourage participation from exhibiting institutions to mirror the diversity of our attendees. It is our hope that by providing institutions with the opportunity to exhibit at the Virtual National College Fairs for free, these colleges and universities will experience the value of their participation and continue as registered participants in future years.

The following policy will be in place for the Fall 2020 Virtual College Fairs season:

Eligibility Considerations

- Accredited two- and four-year non-profit colleges and universities in good standing
- Title IV eligible institutions
- Military and for-profit institutions are not eligible for the program
- Priority in the selection process will be given to: Community Colleges, Historically Black Colleges and Universities, Hispanic-Serving Institutions, Native American-Serving Institutions, and institutions that cannot afford the National College Fairs registration fee because of financial hardships.
- Institutions may receive a maximum of five waivers during the life of this program

Participation Requirements

- Eligible institutions interested in participating in the fee waiver program should complete the Fee Waiver Application by the published deadlines.
Virtual College Fair

Fall 2020 Virtual College Fairs Fee Waiver Application

Participants: I have read and agree to all registration policies for the Virtual College Fairs Program described in the Policy for Complimentary Institutional Registration. I understand that I must notify NACAC of cancellation in writing by the stated deadlines. I accept the responsibility of forwarding any exhibitor information received regarding Virtual College Fairs to all representatives of my institution who will be attending those fairs. An official representative from participating institutions must sign the Virtual College Fairs Fee Waiver Application for the application to be accepted and processed.

Return completed forms to the NACAC National College Fairs Department for review by the priority deadline: July 22, 2020 for all fairs. Completed forms should be returned to Melissa Hunter at mhunter@nacacnet.org.

Part I: To be completed by the Institution’s Chief Admission Officer

Institution: ______________________________ Accreditng Body: ______________________________

Print Name: _____________________________ Title: _______________________________________

Signature: _______________________________ Date: ______________________

Phone: _______________ Email: ___________________ Website: _____________________________

Institution Type (select all that apply):
   o Two-year institution
   o Four-year institution
   o Non-Profit

Please provide a reason for requesting a fee waiver (if additional space is needed, please attach on institutional letterhead):
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
Part II: For Internal use only

   o Two-year institution
   o Four-year institution
   o Non-Profit
   o Financial Hardship
   o Good Standing
   o NACAC Member
   o Prior Participation
   o Title IV Eligible

☐ Approved ☐ Denied __________________________________________________________

Director of National College Fairs
Date
Virtual College Fairs

2020 Virtual College Fairs Fee Waiver Application Registration Request

The NACAC National Office will acknowledge this agreement and direct future correspondence to the primary contact person listed below. You must complete this agreement and the Virtual College Fairs Fee Waiver application.

Institution: _______________________________________

Member Number: __________________________________

Address: ____________________________________________

City/State/Zip/Country: __________________________________

Primary Contact Person*

Title: __________________________________________________

Phone: __________________________________________________

Fax: ____________________________________________________

Email: __________________________________________________

Website: ________________________________________________

*The individual listed as the primary contact will receive all correspondence for the event and leads after the event. If the person listed needs to be changed later, contact dmtcenter@nacacnet.org.

Fall 2020 Virtual College Fairs Program Participant’s Agreement

I have read and agree to all registration policies for the Virtual College Fairs program described in this form and exhibitor guidelines. I understand that I must submit all cancellations in writing at least 14 calendar days prior to the date of the fair and realize that missing a fair for which I have been granted a fee waiver without prior written notification may affect future participation in the Virtual College Fairs Fee Waiver Program.

SIGNATURE: ______________________________________

(Print Name: _______________________________________

Title: _____________________________________________

Institution: _________________________________________

Date: _______________________________________________)

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<td>Wed, Aug. 19</td>
<td>20FVCCF08</td>
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<td>September Kickoff</td>
<td>Sun, Sept. 13</td>
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<td>Mon, Oct. 12</td>
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