

Advance Shipments to Warehouse	Direct Shipments to Show Site
<p>Advance Shipments Deadline Date: September 8, 2017 (last day for items to be received at the warehouse)</p> <p>To: (Exhibiting Company Name and Booth #)</p> <p>For: 2017 National College Fair</p> <p>c/o The Expo Group YRC</p> <p>95 Concord St. North Reading, MA 01864</p>	<p>First Day of Direct Shipments: September 13, 2017</p> <p>To: (Exhibiting Company Name and Booth #)</p> <p>For: 2017 National College Fair</p> <p>c/o The Expo Group Boston Convention and Exhibition Center Hall B</p> <p>415 Summer Street Boston, MA 02210</p>

• Receiving Information

Advance shipments are accepted from:

- August 14, 2017 to September 8, 2017.
- Any shipment arriving prior to August 14, 2017 will be charged an additional 30% per CWT.
- **The warehouse will be closed Monday, September 4, 2017 for Labor Day.**

• Receiving Information

Direct shipments will be accepted from:

- September 13, 2017 beginning at 8:00 am to September 17, 2017.
- Unfortunately, early shipments cannot be accepted.

5931 West Campus Circle Drive, Irving, Texas 75063
 Phone: (972) 580-9000 Fax: (972) 465-1123
 Log on to **cyberservices™** at **www.theexpogroup.com**

2017 National College Fair
 September 17, 2017
 Boston Convention and Exhibition Center
 Boston, MA

Important, please return in order to help us facilitate the proper staff and equipment to unload your exhibit materials. Please copy for your reference.

Company Information	Exhibiting Company: _____ Booth Number: _____
	Corporate Name: _____
	Contact Name: _____
	Telephone Number: _____ Fax Number: _____
	What are the least number of work days to erect your booth? _____

Shipping Information	Shipper: _____ (Name of Company if different from above, i.e., exhibitor appointed contractor, etc.)
	Address: _____ (From where materials are being shipped.)
	City: _____ State: _____ Zip: _____
	Contact Name: _____ Telephone Number: _____
	Date Shipment Sent: _____ Expected Arrival Date: _____
	Materials being shipped to: (Choose one) <input type="checkbox"/> Warehouse <input type="checkbox"/> Direct to Show
	If using a Customs or International forwarder, print name : _____
	Telephone Number: _____ Fax Number: _____

Transportation	Shipped via: (Choose one)	<input type="checkbox"/> Common Carrier	<input type="checkbox"/> Van Line	<input type="checkbox"/> Private Vehicle
		<input type="checkbox"/> Air Freight	<input type="checkbox"/> Other: _____	
	Mobile Units _____			
	List Carrier Name(s): _____			

	Number of Pieces to be shipped: _____			
	Largest Piece: Size: _____ Weight: _____			
Type of Packing: Crated: _____ Uncrated: _____				
Machinery: _____ Misc. _____				
Estimated Total Weight of Booth: _____				

Shipping Problems	In case a problem occurs with shipment, please contact (in order of preference):
	Name: _____
	Phone Number: () _____ - _____ () _____ - _____ () _____ - _____ (Office) (Home) (Cell)
	Name: _____
Phone Number: () _____ - _____ () _____ - _____ () _____ - _____ (Office) (Home) (Cell)	

All freight handling charges must be paid in full at show site by check or credit card. Shipment of materials to warehouse or show site address indicates acceptance of these terms.

THE **EXPO** GROUP

Warehouse Shipments

National College Fair

EXHIBIT MATERIAL

To:

(Exhibitor)

(Booth Number)

c/o The Expo Group

YRC

95 Concord Street

North Reading, MA 01864

National College Fair

Must Arrive by September 8, 2017

Carrier:

Pieces:

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Arts Fair**

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(Booth Number)

c/o The Expo Group
YRC
95 Concord Street
North Reading, MA 01864

**Performing and Visual
Arts Fair**

Must Arrive by September 8, 2017

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