



NACAC ATLANTA
Georgia Intl Convention Center
College Park, GA
March 19, 2017

NATIONAL EXPO, INC · 601 Pin Oak Lane · Athens, IL · 62613 · 217-636-8178

Dear Exhibitor:

National Expo has been selected as your official general services contractor for this event. Please review this cover letter for IMPORTANT INFORMATION & INSTRUCTIONS.

PROVIDED FURNISHINGS:

EACH 8' X 10' BOOTH SPACE INCLUDES

8' High Blue and White Back Drape

3' Tall Blue and White Side Drape

One (1) 6' X 2' X 30"H Covered Display Table Skirted in Blue

Two (2) Folding Chairs

**One (1) 7" x 44" ID Sign with
Company Name and Booth Number**

One (1) Wastebasket

In an effort to better serve our customers, National Expo's products and services are available for online ordering. Approximately 45 days prior to this event, you will receive an email which will contain instructions on how to utilize our online ordering system. Access to electrical and internet order forms will also be available online.

If you have any questions, need additional assistance or would like a copy of the service kit emailed to you prior to receiving your ordering instructions, please contact us at customerservice@natlexpo.com or call at (217) 636-8178.